

# **International Journal of Odonatology** *Official Organ of the Worldwide Dragonfly Association*

## INFORMATION FOR AUTHORS

The **International Journal of Odonatology** (IJO) publishes original articles dealing with research on dragonflies. There is no page charge. The (first) author of each published paper will receive a PDF of the printed version.

All submitted papers will be evaluated for publication by the Editor and an Editorial Board of experienced odonatologists, assisted by external referees. The Editor and at least two referees will review each paper to determine its suitability for publication. When submitted to **IJO**, a contribution must not be under consideration for publication in another journal.

Contributions shall be in English, using either British or North American conventions for grammar and spelling. Authors not fluent in English should if possible have their manuscripts checked for correct use of language before submission. Contributors unable to do this are invited to make this known to the Editor, who will try to obtain a linguistic check. English of poor quality and clarity is a major cause of rejection or delay in publication. Detailed instructions for the preparation of manuscripts (‘Instructions to Authors’) are available on the IJO website at

<http://ijo.tu-bs.de/home.html>.

Contributors are asked to study these instructions carefully and to follow them precisely when preparing a manuscript for submission. Contributors who fail to follow these instructions are liable to have manuscripts returned to them before review. The Editor observes this policy in order to avoid extra cost and unnecessary expenditure of time by the referees. By submitting a manuscript in the approved format, a contributor can avoid delay in acceptance and publication of a paper, and can materially assist the financial viability of the Association. Authors are advised, if possible, to have a manuscript reviewed informally by a suitable colleague before submission and, if so, to inform the Editor by whom the manuscript was reviewed.

The Editor reserves the right to adjust format and style to achieve a certain standard of uniformity. All figures and tables, with the exception of photographs and line-drawings, will be re-designed to be consistent with the **IJO**-approved format and style. A paper once accepted by IJO may not be withdrawn without the Editor’s consent.

The author – or the corresponding author if there is more than one author – will receive proofs as PDF for checking. No new material may be inserted in the text at the time of proof checking, except with the Editor’s agreement. All submissions and joint communications must indicate the name, email address and full postal address of the corresponding author.

Manuscripts should be submitted attached to an email. The preferred text format is Word. Contributors should submit only original illustrations or laser prints or a CD-ROM with graphic files of high resolution, using mail. Contact Bernd Kunz <fotografie@bernd.kunz.de> for minimum specifications. Manuscripts should be sent directly to the Editor. All communications with the Editor regarding manuscripts should preferably be conducted by email:

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