

## WORLDWIDE DRAGONFLY ASSOCIATION (WDA)

### Board of Trustees Meeting No 9 held at The University of Vigo, Pontevedra, Spain

28<sup>th</sup> July 2005

### MINUTES

Present: Rob Arnold [RA]; Linda Averill [LA]; Viola Clausnitzer [VC]; Philip Corbet [PC]; David Fitch [DF]; Mike May, Chairman [MM]; Dennis Paulson [DP]; Richard Rowe [RR]; Frank Suhling [FS]; Hidenori Ubukata [HU]

In attendance to provide information and continuity: Adolfo Cordero [AC]; John Hawking, [JH]; Goran Sahlen [GS]

The meeting commenced at 13.40h.

Abbreviation: [PU] passed unanimously.

#### **MM welcomed everyone to the meeting.**

#### **1. Apologies for absence & approval of the agenda**

Apologies were received from Reinhard Joedicke

#### **2... Minutes of the 8<sup>th</sup> Board Meeting held on 13<sup>th</sup> January 2003**

*The motion to accept the minutes as an accurate record was proposed by PC; seconded by LA [PU]*

#### **3. Matters Arising**

There were no matters arising at this time.

#### **4i. Biennial General Meeting**

LA circulated the 2003/04 Trustee reports. These need to be distributed to delegates and members before the BGM. It was decided that this would be done after the afternoon coffee break on 27<sup>th</sup> July. MM said that there would be no need for Trustees to speak to their reports unless they wishes to do so or if members had any questions. PC requested that he would like to present the report of the archivist; Chair confirmed that 2 minutes would be allocated to reports. JH asked if he needed to present a report about Beechworth, it was decided that this would not be necessary.

Regarding an electronic handover document for future symposia organization, JH confirmed that he had information available but had not known where to present it. RR will contact JH and AC to move this forward to decide on an appropriate format to help with future preparation.

**Action: RR, JH, AC**

4ii) VC suggested that there should be a monetary penalty for late registrations and cancellations at symposia. RR said that this should be a committee decision and that he would take it forward and discuss with the symposia committee

**Action: RR**

#### **5 Discussion of efforts to expand membership**

MM expressed concerns about current membership numbers and the effect on finances and asked that we discuss ideas and strategies that could be taken forward taking into account the large

membership numbers of some national societies: Japanese Dragonfly Society – 300, British Dragonfly Society – 1300, GDO – 500, DSA – over 300.

PC suggested that Regional meetings should be encouraged between symposia (Japan has a strong national & WDA membership and meeting are arranged every 2 years)

PC that the listing of IJO in Current Contents will be advantageous (confirmed from RJ's report that this step is ongoing)

RR to consult Reinhard Joedicke re making IJO available at no extra cost on-line to members, perhaps after 2 years. (DF confirmed that there are only 2 years currently available digitally)

DP to encourage those amateurs involved in national recording work to become involved internationally and encourage publication of results in IJO

PC to encourage more institutions to subscribe to IJO – LA will email information to organizations if contact details are made available

VC that PDF versions of papers could be made available after publication

**Action – DP to continue discussion on email**

**LA to email membership list (Inc WS)**

**ALL- ideas please**

#### **6) Discussion of efforts to facilitate additional financial support**

There was discussion about the need to make it easier for members to make tax deductible donations. DF explained the system in the USA where organizations can register with a charitable trust for \$150 p.a and receive tax deductible donations made through them although this isn't always guaranteed.

*DF proposed the motion that he registers WDA with a US trust to enable tax deductible donations in the US. The cost being \$150 p.a.*

*Seconded by DP [PU]*

**Action: DF**

MM asked that all trustees look at the possibility of raising funds through their tax system locally

**Action: ALL**

#### **7) Achievement award**

PC asked how we could make more of the awards at future symposia. FS reported that the current awards would be presented at the Symposium dinner and recipients will receive a certificate presented by the President together with a monetary award.

*PC proposed the motion that the monetary amount available be increased for the next award.*

*Seconded by AC [PU]*

*An additional motion was proposed by FS that the value of the 2005 award be raised from \$ to Euros making it 500 Euros. Seconded by VC [PU]*

#### **8) The Global Dragonfly Assessment**

VC confirmed that she would be making a full report and presentation to the IUCN meeting at Pontevedra. There was discussion about funding and the involvement of odonata specialists. VC clarified that odonata specialists will be involved who are members of OSG or WDA.

FS gave details of the African Freshwater Assessment and confirmed that there would be involvement from members of WDA.

9) **IJO 7, 2**

PC asked that the minutes record that the specialist issue of IJO "Guardians of the Watershed" was a magnificent achievement and that the Board should show appreciation to Viola and Reinhard. A round of applause followed.

10) **Recording of the Plenary Seminar**

PC said that the plenary seminar at the 1<sup>st</sup> symposium had been recorded, transcribed and edited by the President. The sessions at both the 2<sup>nd</sup> & 3<sup>rd</sup> symposia were recorded but have not been transcribed.

*A motion was proposed by DF to pay for a transcriber to work on the Pontevedro plenary session.*

*Secoded by PC [PU]*

LA will try to get the previous sessions transcribed so that we have a consistent record.

**Action: LA contact GP & GS**

**DF transcription of 4<sup>th</sup> plenary**

11 i) **WDA Archive**

*PC proposed a motion that as he was standing down from the Board the role of archivist should be taken over by the assistant webmaster who is willing with assistance from members who have offered help: Rob Arnold, Richard Rowe & Pieter Pieztner.*

*Secoded by DP [PU]*

ii) It was confirmed that all Board members should prepare guidelines for their role to pass onto a successor. It was decided that this only needs to be bullet points.

12) **Items to bring forward to the 10<sup>th</sup> Board meeting**

i) DF to make a short presentation to the BGM re a proposed budget

ii) Discussion re ways to pay membership fee

iii) Details of new trustees

iv) Discussion re assistance for the Secretary

12) **Any other Business**

i) The Secretary gave notice of her intention to stand down in 2007

13) **Date and time of the next meeting and close**

Saturday 30<sup>th</sup> July at 13.30h. MM thanked members for their participation and valued contributions and closed the meeting at 15.10h

Chairman:

Date: